



**eHEALTH ADVISORY COUNCIL**  
**MEETING**  
***October 23, 2009***

# eHealth Advisory Council

October 23, 2009 1:00 – 5:00pm

Location: KHI building (8<sup>th</sup> and VanBuren, Topeka), Garden Level Conference room

## **1:00 – 1:40pm Full Council meeting to receive updates**

1:00 – 1:10pm Welcome and Introduction Helen Connors, chair

1:10 – 1:50pm Update Reports

RC grant	Larry Pitman
DOL grant	Helen Connors
Medicaid	Andy Allison
Meeting timeline	Kathleen Harnish-Doucet
Website update	Aaron Dunkel
State HIE grant/Strategic plan outline	Joe Brisson

## **1:50 – 2:10pm Workgroup Launch**

Each chair will review the workgroup charter and workgroup membership

- 1) Governance: Helen Connors
- 2) Legal: Jeff Ellis (please provide any updated report, as needed)
- 3) Finance: Bob St. Peter
- 4) Technical Infrastructure: Brad Williams requested that this team meet next week
- 5) Business and Technical Operations: Michael Kennedy

## **2:10 – 3:30pm Workgroups meet**

Governance: Helen Connors KHI Garden level conference room

Finance: Bob St. Peter KHI upstairs conference room

Business and Technical Operations: Michael Kennedy 2<sup>nd</sup> floor conference room

Some topics might include...

- 1) Review and discuss the charter, raise questions or suggest edits
- 2) Discuss previous HIE activities in Kansas
- 3) Clarify work of this group
- 4) Review state planning grant application
- 5) Determine appropriate make up of the work group
- 6) Identify next steps and any points of collaboration or coordination with other workgroups

## **3:30 – 4:00pm Break**

## **4:00 – 5:00pm Workgroup reports**

Governance: Helen Connors

Finance: Bob St. Peter

Business and Technical Operations: Michael Kennedy

*Process check: Should we continue to have joint workgroup meetings during the eHAC meetings?*

## **eHealth Advisory Council (eHAC) Meeting**

October 5, 2009

Secretary Rod Bremby and Chairperson Helen Connors welcomed Council members. Secretary Bremby reviewed the charge of the Council:

1. Be a vehicle to respond to immediate needs of:
  - DOL Proposal
  - Broadband Planning
  - Medicaid Planning
  - Regional Extension Center Grant
  - Health Information Exchange Grant
  - Chronic Care Grant
  - Others
2. Participate in one of the Work Groups
3. Make recommendation to a long-term Kansas Health Information Technology Plan

Secretary Bremby also reviewed critical dates for eHAC

October 16: State Grant Application Due

October 23: 3rd eHAC Meeting

November 3: REC Complete Application Due

November 10: 4th eHAC Meeting

December 11: REC Funding Announced / Garden City Stakeholder Meeting

December 14: Wichita Stakeholder Meeting

December 15: State Grant Funding Announced / Topeka Stakeholder Meeting

December 16: 5th eHAC Meeting

January 14: 6th eHAC Meeting

January 15: Funding becomes available

January 15: Target State HIT Strategic Plan

### **Discussion and Updates regarding applications related to HIE**

REC Grant: Larry Pitman provided an update on the REC Grant. KFMC received approval to submit a full application which is due November 3. Larry noted two primary issues: Letters of Commitment and the Sustainability Plan. Council members discussed both.

**eHAC consensus**: Revisit broadening the REC application in Round 2 and 3 to include a bi-state approach.

#### **Follow-up items:**

- Send Council members examples of Letters of Support. Joe and Larry will do this.

DOL Grant: Helen Connors reported that this collaborative grant application has been submitted. She will keep the eHAC posted on the status of this application.

State Grant: Joe Brisson reported that a draft abstract of the state plan submission has been completed.

**Follow-up Items:**

- Council members wish to receive a copy of the draft abstract. Joe Brisson will send this.
- Council members asked for a template to track their time for inclusion as “in-kind” for matching federal funds.

Medicaid: Andy Allison provided this update. Andy indicated that the Medicaid HIE plan will fit into the State Plan. He also noted the two primary components of the Medicaid plan:

- 1) Identify Medicaid specific HIE policies
- 2) Design and implement the Medicaid incentive payments

KHPA is targeting 10/16 as the date for submission of their plan. He is hoping for approval by mid-November. Once approval is received, 90% matching can begin.

Larry raised the question about accessing 1903 funds. Larry and Andy will need to meet on this.

**Workgroup Discussion**

Secretary Bremby announced the formation of five workgroups around the five key domains:

- 1) Governance: Helen Connors, chair
- 2) Legal: Jeff Ellis, chair
- 3) Finance: Bob St. Peter, chair
- 4) Technical Infrastructure: Brad Williams, chair
- 5) Business and Technical Operations: Michael Kennedy, chair

Each chairperson reviewed the draft charter for their workgroup. eHAC members will receive the draft charters from KDHE this week. Each member is asked to select a workgroup they would like to serve on. Workgroups will meet (with the exception of the Legal workgroup which has already been meeting) during the first half of future eHAC meetings.

**Communication Portals**

KDHE announced the following communication portals:

- KanHIT.org
  - Public website for posting of HIE/HIT information and links related to all content related to the Kansas HIE/HIT process
- SharePoint portal
  - Working portal for eHAC and Workgroup collaborative document sharing.
  - Members of the eHAC and Workgroups will receive IDs and passwords to access this resource – will be sent to your email address when created
- Available by 10/12/2009

**Follow-up Item:**

- Council members requested a timeline with key dates and meetings. The consultant team will pull this together.

## Health IT Planning Timeline

Last Updated October 21, 2009

	<b>October 2009</b>	<b>November 2009</b>	<b>December 2009</b>	<b>January 2010</b>
<b>Key Deadlines/Dates</b>	10/16: Full State Application Due	11/3: REC application	12/11: REC \$ announce 12/15: HIE \$ announce	01/15: Funding notification
<b>eHAC deadlines</b>			12/16: Workgroup deliverables due	01/15: Proposed draft of state HIT/IE plan
<b>eHAC dates</b>	10/5: Full Council mtg 10/23: Full Council mtg 1 – 2pm Launch WG 2 – 3:30pm WG meet 3:30 Report out	11/10: Full Council meets 1 – 5pm	12/16: Full Council meets 1 – 5pm	01/14: Full Council meets 1 – 5pm
<b>Steering Team dates</b>	10/15, 11:30am, 10/19, 1:00pm <ul style="list-style-type: none"> <li>Finalize charters and workgroup membership</li> </ul>	11/03: 1:30pm <ul style="list-style-type: none"> <li>Look for linkages between Workgroups</li> <li>Review progress on strategic plan</li> </ul>	12/02: 1:30pm	01/06: 1:30pm
<b>Workgroup dates</b>	10/5, 2:30: Finance workgroup 10/15: Governance WG sub-team 10/23: Launch workgroups at eHAC meeting 10/27, 1:30pm: Technical Infra WG 10/29, 12 – 1:30pm: HIE Overview conference call, details will be sent	11/10: Workgroups meet from 1-3pm, Report to eHAC at 3pm	12/16: Workgroups meet from 1-3pm, Report to eHAC at 3pm	01/14: Workgroups meet from 1-3pm. Report to eHAC at 3pm
<b>Consultant Team dates</b>	10/1, 9:30am via conf call 10/8, 2:00pm via conf call 10/26, 10am	Add mid-November date 12/01, 10am		01/05: 10am
<b>Stakeholder Outreach</b>	Web page and Sharepoint site under development	Documents and resources added to web page and Sharepoint	12/11: 2-5pm Garden City 12/14 2-5pm Wichita 12/15: 2-5pm Topeka	

**eHealth Advisory Council (eHAC)**  
October 23, 2009

**RC Update**

Larry Pitman provided this update on the progress of KFMC as the RC (changed from REC by ONC). Two primary topics were discussed:

1) Recruitment of interested providers

Completed minimum recruitment of providers. 1,227 providers recruited  
Missing pockets of providers: Jefferson, Leavenworth, Miami, Linn, Bourbon, and Neosho counties. Would like more physicians from Johnson County.  
Larry reported that these letters can continue to be submitted.

2) Sustainability plan

A rough draft of the application has been started  
Larry requested letters from members of eHAC describing the type and amount of in-kind services or cash donations. **Larry needs this information by 10/29/09.**  
Question: Is there any guidance in terms of value the in-kind service of communicating with our membership?

Larry reported there were 60 RCs asked to compete for the first 20 grant awards.

Helen Connors presented a letter of support from eHAC for KFMC's RC submission.

***Decision point: eHAC approved the letter of support as presented by Dr. Helen Connors.***

**DOL Grant**

Helen Connors reported that the grant has been received. DOL will notify each applicant once each grant has been reviewed to ensure all submissions are complete.

**Medicaid update**

Barb presented this report for Andy Allison. The submission of Medicaid's application will be complete next week. Barb reported that a decision is expected within 10 days of submission. Medicaid will submit a request for \$1.9 million.

**Timeline**

Kathleen reviewed the timeline with team members. Missing items include:

- RC deadlines
- Meetings dates past January 2010

***Action item: Aaron will send out meeting request times for February – September 2010  
An updated timeline will be shared with eHAC members electronically.***

**Website update**

Aaron reported that the website and SharePoint portal are both open. The website address is [www.kanhit.org](http://www.kanhit.org). The portal address is [www.kanhitportal.org](http://www.kanhitportal.org)

### **State HIE grant**

Joe reported that we submitted the grant request on time. The request was for \$10 million with \$9 million from federal funds. The narrative and budget will be posted on the website shortly. The plan does not replace the strategic planning process that we are not undergoing.

Roughly speaking, June 2011 is targeted as a “go” date for standing up the HIT/HIE.

### **Strategic Planning Overview**

Joe provided an overview of the guidance from the ONC for developing a strategic plan.

eHAC member comments/questions:

- How will we make money available to providers to purchase EMR/HIT systems? The Finance Workgroup will want to address this concern. Business and Technical Operations will also need to address this.
- Address the special HIT/HIE considerations of rural, frontier and bi-state communities as well as and safety net or charitable care providers
- Where is telemedicine?
- Is the state HIE money, \$9 million total, just for the exchange infrastructure at the state level? The dollars are for health information exchange. Dollars could be allocated to interfaces.
- We need to have a conversation about who we envision HIE developing across the state of Kansas. We need to look at medical trade areas and look at how paper flows. The quickest way to build social capital is to start with those already doing business with one another and then look at how to close the gap.

### **Workgroup Launch**

The chairs highlighted the charge of each workgroup.

### **Legal and Policy**

Jeff reported on the work of the Legal and Policy Workgroup. This workgroup has asked for an overview the HIE which will be open to all eHAC members. This is scheduled for October 29, 12 – 1:30pm via webinar.

Three of the workgroups then met separately and brought back reports to the eHAC.

### **Governance**

Helen reported that workgroup members reviewed the team’s charter and made edits to include creating a picture or vision for what a statewide HIE governance structure would look like. In addition, language around ensuring that the HIE provides value to providers and patients was added.

The question was raised by eHAC members about a charter for the eHAC. The Steering Team will look at this.

### **Finance**

Bob reported that his workgroup discussed their charter and agreed with the broader guidance from the ONC summary document. Workgroup members agreed that they need to address the question of financing strategies for HIT acquisition by providers.

Other areas discussed included:

- 1) Development of financing plan including a sustainability model
- 2) Development of controls and audits. Will use KDHE procedures for year 1 (January 2010 to January 2011).
- 3) When does the eHAC envision a transition to a private/public partnership model?
- 4) Need for a marketing plan, i.e. telecom foundations, chamber of commerce, etc. Do we need a marketing plan around the business case for eHealth to bring in other players financially? If yes, whose responsibility is it?
- 5) Are the deadlines flexible?

Comments from eHAC: There is a need to coordinate with other entities that could potentially “compete” for limited dollars. Should we have a Summit with potential funders and other HIE efforts?

### **Business and Operations**

Michael reported that his workgroup reviewed their charter. Team members agreed that this workgroup will need to work closely with the Technical Infrastructure workgroup.

Other areas discussed included:

- 1) The workgroup discussed constituent groups and missing perspectives. They would like to add a person from Medicaid.
- 2) Group discussed disseminating a list of existing HIE groups in Kansas.
- 3) Concern: The ability of small rural practices to plug in to the state’s HIE and providing them with technical assistance.
- 4) Question: Is there a survey of the functionality of current systems and their readiness to incorporate HIE? Do we try and fund this sooner than when we receive ONC monies?
- 5) Can we consolidate the environmental scans? **The Steering Team will address this.**

### **Next Steps for the Workgroup Process**

eHAC members asked that the Consultant Team and Steering Team decide which decisions are needed first and which tasks need to be completed in what order. Specifically the discussion included:

- 1) Consider creating specific tasks that need to be accomplished by each workgroup and have the workgroups divide into small teams to work on this
- 2) The workgroups could use 3 hours to meet
- 3) The vision needs to drive this. It seems like the Governance group needs to meet to set the model. Perhaps the work needs to be staged. There is a domino effect to this.
- 4) Who is determining the services that the HIE will provide?